

Kind Attn: DC ASR
NO. FRC/2012 108/24.7.12

ਪੰਜਾਬ ਸਰਕਾਰ

ਮਾਲ ਤੇ ਪੁਨਰਵਾਸ ਅਤੇ ਡਿਜ਼ਾਸਟਰ ਮੈਨੇਜਮੈਂਟ ਸ਼ਾਖਾ
(ਡੀ ਐਮ.1 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ ✓

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼।

ਮੀਮੋ ਨੰ: 2/6/12-5ਡੀ ਐਮ.1/ 174-45

ਚੰਡੀਗੜ੍ਹ, ਮਿਤੀ:- 9-4-12

ਵਿਸ਼ਾ:- "ਮੁੱਖ ਮੰਤਰੀ ਪੰਜਾਬ ਰਾਜ ਫੰਡ" ਸਬੰਧੀ ਜਾਰੀ
ਗਾਈਡਲਾਈਨਜ਼ ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਦੀ ਕਾਪੀ ਕੇਜ਼ਬ ਬਾਰੇ।

ਦਫਤਰ ਮੁੱਖ ਮੰਤਰੀ (ਜਨਰਲ ਸ਼ਾਖਾ) ਨੇ "ਮੁੱਖ ਮੰਤਰੀ ਪੰਜਾਬ
ਰਾਜ ਫੰਡ" ਅਧੀਨ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ: 3/1/2002 ਮੀ ਐਮ ਓ/ਜੀ.ਏ 7/221
ਮਿਤੀ 1.3.12 ਜਾਰੀ ਕੀਤੀ ਹੈ ਅਤੇ ਨਾਲ ਹੀ ਲਿਖਿਆ ਹੈ ਇਹ ਗਾਈਡਲਾਈਨਜ਼
ਨੋਟੀਫਿਕੇਸ਼ਨ ਦੇ ਜਾਰੀ ਹੋਣ ਦੀ ਮਿਤੀ ਤੋਂ ਲਾਗੂ ਹੋਣਗੀਆਂ। ਦਫਤਰ ਮੁੱਖ ਮੰਤਰੀ
(ਜਨਰਲ ਸ਼ਾਖਾ) ਵੱਲੋਂ ਜਾਰੀ ਗਾਈਡਲਾਈਨਜ਼ ਦੀ ਕਾਪੀ ਆਪ ਨੂੰ ਅਗਲੇਰੀ
ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨੱਥੀ: ਉਪਰੋਕਤ ਅਨੁਸਾਰ

ਸ਼ਿਵਨੀਤ ਕੌਰ

ਸਪਰਡੈਂਟ

[Extract from the Punjab Govt Gaz. (Extra). dated the 1st March, 2012]

GOVERNMENT OF PUNJAB
DEPARTMENT OF GENERAL ADMINISTRATION
(CHIEF MINISTER'S OFFICE)

Notification

The 1st March, 2012

No. 3/1/2002-CMO/GA7/221.—In supersession of Chief Minister Punjab's Flood Relief Fund, Natural Calamities and Serious Accidents Rules, 1975, as amended from time to time and Notification No. 3/1/2002-CMO/GA7/148, dated 14th January, 2009, the guidelines regarding Chief Minister Punjab's Relief Fund, are issued as under :—

1. These guidelines will be called as Chief Minister Punjab's Relief Fund guidelines.
2. These guidelines shall be deemed to have come into force from the date of publication of this notification.
3. The Chief Minister Punjab's Relief Fund will be controlled by a Standing Committee constituted by the Chief Minister.
4. The formation of Chief Minister Punjab's Relief Fund Standing Committee would be as under :—

(i) Chief Minister, Punjab	..	Chairman
(ii) Chief Secretary to Government of Punjab	..	Vice-Chairman
(iii) Principal Secretary, Chief Minister, Punjab	..	Secretary
(iv) Financial Commissioner, Revenue, Punjab	..	Member
(v) Principal Secretary to Government of Punjab, Department of Finance	..	Member
(vi) OSD to CM/DPSCM/Addl. PSCM/Spl. PSCM	..	Executive-Secretary
(vii) Under Secretary/Deputy Secretary/Joint Secretary General, Chief Minister's Office, Punjab	..	Member
5. The main aims and objects of the Chief Minister Punjab's Relief Fund shall be to provide financial assistance to the needy persons in deserving cases involving hardship or where the Chief Minister is personally satisfied with the genuineness of the case.
6. The main scope of financial assistance of this fund is as under :
 - (i) to provide financial assistance for the advancement of knowledge, dissemination of information/support in Technical/Non-technical areas, studies of poor/brilliant/needy students or children for their betterment/uplift ;
 - (ii) to provide financial assistance to eminent cultural personalities/Academicians/Scientists/Poets/Scholars etc. who claim to have rendered valuable service to the nation in their respective fields. Each case shall be judged on its merit for financial assistance ;
 - (iii) to provide financial assistance in the cases involving serious accidents including those resulting in death/disablement of earning members of the family ;
 - (iv) to provide financial assistance to persons suffering from serious illness/disease/disabilities or death due to serious illness ;

- ✓(v) to provide financial assistance to persons who have suffered loss due to fire and natural calamities. Individual cases of assistance shall be considered only where actual hardship is involved ;
 - (vi) to provide financial assistance to Individual/Institutions seeking financial assistance out of this fund who are otherwise not eligible from Insurance Corporations/Government Departments etc. ;
 - (vii) to provide financial assistance to persons for any special purpose and in the public interest which is considered necessary after recording reasons for the same in writing ;
 - ✓(viii) to provide financial and other assistance to the persons adversely affected by Floods and other natural calamities including water logging ;
 - ✓(ix) to supplement Government efforts in relief measures during floods and other natural calamities ;
 - ✓(x) to provide financial relief to the legal heirs of those who are drowned or killed as result of vehicle falling into a river or a canal or due to collapse of building ;
 - (xi) cases not specifically covered above would be decided by the Chief Minister on merit or where he is satisfied that financial assistance needs to be extended.
7. No financial assistance from Chief Minister Punjab's Relief Fund be given for the following purposes :—
- (i) Honorarium to Government employees, including staff of Chief Minister's Office ;
 - (ii) Loans and advances to any person for any purpose ;
 - (iii) Financial assistance for development works ;
 - (iv) Financial assistance for religious purposes ;
 - (v) Financial assistance for marriages of daughters/sons of political sufferers/political persons ;
 - (vi) Financial assistance to political party workers.
8. Authority empowered to administer the Fund :—
- (i) The Chief Minister shall be the Chairman of the Fund ;
 - (ii) The Vice-Chairman (Chief Secretary) is empowered to suitably delegate the work relating to the administration of the Fund to other functionaries.
9. **Contribution to the Fund.**—The Fund shall consist of the following :—
- (i) Any assistance/grant/loan received from the Government of India/State Government from time to time ;
 - (ii) Contribution from State Public Undertakings/Cooperative Institutions/Boards/Government Funded Institutions ;
 - (iii) Any other contribution decided by the State Government from time to time for generating resources and strengthening the fund ;
 - (iv) Contribution above Rs. 5,000 (Rupees five thousand only) will be received through Cheques/ Bank Drafts/Money Orders from General Public/Individual/NRI's from abroad by way of donations.

10. Pattern of Investments of the Fund :—

- (i) on receipt of contribution from the various sources mentioned in Para-9, it shall be placed in a savings account of the Bank opened for the purpose ;
- (ii) the interest generated as such shall form part of the corpus of the fund.

11. Accounts and Audit :—

- (i) Disbursement from the fund shall be made with the prior approval of the Chief Minister in accordance with the policies approved by the Committee from time to time. However, in urgent/ immediate cases disbursement could also be made in his verbal approval which shall be regularized by taking *ex-post-facto* approval of the Chairman/Chief Minister ;

Provided that the Chairman may, in case of emergency authorized the drawl of disbursement of any money from the Fund for a purpose which may fall with in the purview of the aims and objects of the Funds but which may not be in accordance with the policies approved by the committee, all such cases shall required *ex-post-facto* approval of the committee.

- (ii) The accounts of the fund shall be maintained in Chief Minister's Office under the immediate supervision of the officer delegated with the powers to do so ;
 - (iii) The disbursements and its subsequent proper utilization would be subject to audit by the Examiner, Local Fund Accounts, Punjab ;
 - (iv) The income expenditure statement/balance sheet of the fund shall be prepared by the Examiner, Local Fund Accounts, Punjab for every year and the Executive Secretary of the Committee shall place the same before the Committee for its adoption/approval.
12. The Committee may, from time to time, make such amendments in these guidelines as it may deem necessary.

SUBODH CHANDER AGRAWAL,

Chief Secretary to Government of Punjab.