

Corrigendum

Request for Proposal Selection of Implementation Agency for Integrated Land Administration System (ILAS) in Punjab

Date: 5 August 2016

Sr. No.	RFP Annexure Reference	Existing clause	Addition/ Deletion/ Modification	Revised clause
1.	Annexure - 5.2 Minimum Mandatory Salary	All staff working for the project directly or indirectly shall be paid the minimum salary/wages as recommended by NICS. Proper performance audit and proper incentive system shall be implemented by the IA.	Modification	IA shall ensure the compliance with all the labour law of the State including that for the minimum wages for the salary of all staff working for the project directly or indirectly. If no rates towards minimum wages are available for such category of persons then the staff working for the project directly or indirectly shall be paid the minimum salary/wages as recommended by NICS.
2.	Point no. 18 of the Corrigendum –released on 19 th July 2016	IA shall provide the sufficient manpower at each SRO of Category A, B and C. The indicative minimum no. of manpower is as below: Category A: <ul style="list-style-type: none"> ○ Reception:02 ○ Pre Presentation:04 ○ Scanning of document and other work:02 ○ Delivery Counter:02 ○ IT engineer (To maintain all the systems):02 ○ Fee verification counter:01 ○ Guard ○ Sweeper ○ Caretaker 	Modification & Clarification	IA shall provide the sufficient manpower at each SRO of Category A, B and C. The minimum indicative no. of manpower essentially required to be deployed at each of the SRO, is as below: Category A: <ul style="list-style-type: none"> ○ Supervisor (For overall management of the SRO) :1 ○ Reception:02 ○ Pre Presentation:04 ○ Scanning of document and other work:02 ○ Delivery Counter:02 ○ IT engineer (To maintain all the systems):01 ○ Fee verification counter:01 Category B:

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		<p>Category B:</p> <ul style="list-style-type: none"> ○ Reception:01 ○ Pre Presentation:02 ○ Scanning of document and other work:01 ○ Delivery Counter:01 ○ IT engineer (To maintain all the systems):01 ○ Fee verification counter:01 ○ Guard ○ Sweeper ○ Caretaker <p>Category C:</p> <ul style="list-style-type: none"> ○ Reception & Pre Presentation:01 ○ Scanning of document and other work:01 ○ Fee verification and Delivery Counter:01 ○ Guard ○ Sweeper ○ Caretaker 		<ul style="list-style-type: none"> ○ Supervisor (For overall management of the SRO) :1 ○ Reception:01 ○ Pre Presentation:02 ○ Scanning of document and other work:01 ○ Delivery Counter:01 ○ Fee verification counter:01 <p>Category C:</p> <ul style="list-style-type: none"> ○ Reception & Pre Presentation:01 ○ Scanning of document and other work:01 ○ Fee verification, Delivery Counter and Supervisor (For overall management of the SRO):01 <p>IA shall also ensure the deployment of Guard, Peon and Sweeper at the SR offices. Please refer section 2.9.38 of the RFP and Point no.47 of the corrigendum released on 19 07 2016 for deployment of security guard</p>
3.	Page No. 169 Clause no. 4.5.4.4	<p>During the ensuing 4 months, the new vendor will carry out the field trial/ test run of the whole system on the Hardware, Software, Network and Manpower deployed at the designated locations and run the system in parallel to the existing system to fulfil the existing manpower and system without impacting the existing system</p> <p>· Mutations that take place in the transition phase of 4 months, on the old system will be incorporated in the new database, as a one-time measure.</p>	Clarification	<p>It may be read as:</p> <p>During the ensuing 4 months after go-live, the new vendor (IA) will carry out the field trial/ test run of the whole system on the Hardware, Software, Network and Manpower deployed at the designated locations and run the system in parallel to the existing system to fulfil the existing manpower and system without impacting the existing system</p> <p>· Mutations that take place in the transition phase of 4 months</p>

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				on the old system will be incorporated in the new database, as a one-time measure.
4.	Clause 4.3.2.2, Page 158 of RFP	IT Helpdesk for internal users: IA shall establish the Helpdesk for approx. 15,000 internal and 1,000,000 external users and 200 concurrent users	Modification	It may be read as: Helpdesk for users: IA shall leverage the existing call centre premise available with the purchaser. IA shall deploy the manpower at the existing call centre considering approx. 100 concurrent application/ web-users (comprising internal and external users). IA shall ensure compliance with the SLA mentioned in the RFP. IA shall also train the available 10 manpower at the existing call center for handling the queries of external and internal users. The concurrent users may increase in future.
5.	Section "4.13.3 Integration with existing Citizen Call Centre", Section "4.13.5 Helpdesk for Internal users"		Clarification	It is to clarify that <ul style="list-style-type: none"> • IA shall leverage the existing call centre premise available with the purchaser. IA shall deploy the manpower at the existing call centre considering 100 concurrent users (comprising external and external users). IA shall ensure to meet the SLA mentioned in the RFP. • Helpdesk and Call center are merged to handle the call from external (citizen) as well as internal (department) users.

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				<ul style="list-style-type: none"> IA shall provide training to the existing 10 customer care executives for handling the external as well as internal users. Update the frequently asked questions on the DoR website to assist end users in resolving basic issues themselves. All the IT and Non-IT infrastructure for the deployed manpower by IA, under helpdesk for internal and external users shall be provided by IA only Software for call centre/helpdesk to be used in the this project shall be provided by IA only. 																								
6.	Pt. 11 of Section 4.20 of the RFP	IA shall provision a separate room at SR office for the CRO (Circle Revenue Officer) of the same area (Sub Registrar and Circle Revenue Officer are two different roles assigned to the same officer). Leveraging the same premise with different workplaces for CRO and SRO, to executing their roles and responsibility, will lead to efficiency and effectiveness in the performance.	Deletion	This clause stands deleted																								
7.	Page no. of 238/ Section 4.20 of the RFP	<p>CRO Room at the SR office</p> <table border="1" data-bbox="577 1084 1381 1401"> <thead> <tr> <th data-bbox="577 1084 696 1162">Sr. No.</th> <th data-bbox="704 1084 1381 1162">ICT Component</th> </tr> </thead> <tbody> <tr> <td colspan="2" data-bbox="577 1167 1381 1206">Other Offices</td> </tr> <tr> <td data-bbox="577 1211 696 1247">1</td> <td data-bbox="704 1211 1381 1247">Thin Client</td> </tr> <tr> <td data-bbox="577 1252 696 1287">2</td> <td data-bbox="704 1252 1381 1287">Network Printer</td> </tr> <tr> <td data-bbox="577 1292 696 1328">3</td> <td data-bbox="704 1292 1381 1328">UPS (1 KVA)</td> </tr> <tr> <td data-bbox="577 1333 696 1369">4</td> <td data-bbox="704 1333 1381 1369">Switch (8 port) cum Router</td> </tr> <tr> <td data-bbox="577 1373 696 1409">5</td> <td data-bbox="704 1373 1381 1409">Tables and Chairs</td> </tr> </tbody> </table>	Sr. No.	ICT Component	Other Offices		1	Thin Client	2	Network Printer	3	UPS (1 KVA)	4	Switch (8 port) cum Router	5	Tables and Chairs	Modification	<p>It may be read as:</p> <p>Minimum Indicative infrastructure for CRO:</p> <table border="1" data-bbox="1626 1149 2421 1393"> <thead> <tr> <th data-bbox="1626 1149 1744 1227">Sr. No.</th> <th data-bbox="1752 1149 2421 1227">ICT Component</th> </tr> </thead> <tbody> <tr> <td colspan="2" data-bbox="1626 1232 2421 1271">Other Offices</td> </tr> <tr> <td data-bbox="1626 1276 1744 1312">1</td> <td data-bbox="1752 1276 2421 1312">Thin Client/ Desktop</td> </tr> <tr> <td data-bbox="1626 1317 1744 1352">2</td> <td data-bbox="1752 1317 2421 1352">Network Printer</td> </tr> <tr> <td data-bbox="1626 1357 1744 1393">3</td> <td data-bbox="1752 1357 2421 1393">UPS (1 KVA)</td> </tr> </tbody> </table>	Sr. No.	ICT Component	Other Offices		1	Thin Client/ Desktop	2	Network Printer	3	UPS (1 KVA)
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		Any other additional items required over and above indicative required stated to meet the desiredSLA in the RFP		4 Switch (8 port) cum Router Any other additional items required over and above indicative required stated to meet the desired SLA mentioned in the RFP
8.	Section 4.20 Component O - Civil Infrastructure Requirement for SRO's	Chairs for waiting room at Sub-registrar offices	Addition	The indicative no. of chairs/ sitting arrangement for citizens in the waiting area is as below: 1. Category A: 86 2. Category B: 42 3. Category C: 10
9.	Point no. 9 of Timelines/ section 4.21.4 Timeline - Data Conversion	Estimated Records Land record Registers (roznamcha waqiyati, Mutation register, Khasra Girdwari, field book) for 13000 villages is 13000000	Modification	It may be read as: Estimated Records Land record Registers (roznamcha waqiyati, Mutation register, Khasra Girdwari, field book) for 13000 villages is 1,30,000,000 Pages.
10.	Section 3.3.3.2 of the RFP		Addition	IA shall fill the format K – Unit cost for civil work of the SR offices enclosed as Annexure A in this document considering that 6000 sq ft for category A, 2500 sq ft for category B and 1500 sq. ft for category C
11.	Section 2.21.1 – CAPEX payment		Addition	Few Sub Registrar offices have been newly constructed across the State using latest design and material. In such cases, IA shall assess the site fill the gaps as mentioned in

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				<p>the Annexure II-Civil Specification for each category by doing the required civil works.</p> <p>In such case IA shall be paid on actual basis for civil work of each sites mentioned in the invoice subject to the maximum of quoted price in the bid format K – “Unit cost for civil work of the SR offices” of the Section 3.3.3.2” mentioned against each of the sub components including Civil work, Public Work, Furniture and Electrical for each sites. IA shall ensure that invoice must contain all the components in the invoices (including the site-wise details) so that actual payment can be calculated at the time of payment release to the IA.</p> <p>Please refer the Annexure A of this corrigendum document.</p>
12.	4.14.10 Patwari Laptop’s networking	Purchaser shall provide laptops to Patwaris. IA shall ensure connectivity for the laptops by providing high bandwidth data cards with minimum of 5 GB per month plan per data card. IA shall bear the data charges of the provided data plan and over & above charges shall be borne by the Purchaser. Approximately 4500 data cards are required	Deletion	This clause stands deleted
13.	General	Data dump site or near line data center	Clarification	It is to clarify that Data dump sites or NLDR (Near line data center) has been removed from the scope of work of the IA
14.	General	Electricity bills	Clarification	It is to clarify that IA shall not include the electricity bill in the commercial bid. IA shall pay the electricity bills on regular basis to the electricity department and purchaser shall reimburse all the electricity bill to the IA on actual basis but all the expenses related to generator & diesel for power

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				backup system (both CAPEX and OPEX) shall be borne by IA only at all the SR offices.
15.	4.13.1 SMS gateway		Addition	SMS sending charges shall be paid by the purchaser while rest of the charges including installation charges etc. shall be paid by IA only
16.	4.13.4 Payment Gateway Service		Addition	Payment gateway transaction cost/charges shall be paid by the purchaser or the concerned citizen while rest of the charges including installation charges etc. shall be paid by IA only.
17.	Section 4.21 – Timelines	Expected Completion from the date of Award of Work Order	Modification	It may be read as: Expected Completion from the date of execution of Contract i.e.the 'Effective Date'
18.	Section 4.20 Component O - Civil Infrastructure Requirement for SRO's - Indicative Counters and Infrastructure at category A, B and C: of the	Infrastructure at Category C SROs	Addition	Token Display System at Category C SRO
19.	Section 3.3.3.2 of the RFP		Addition	IA shall fill the format L – Unit cost for data entry and scanning enclosed as Annexure B in this document

Annexure A –

K. Unit cost for civil component of the SR offices:

Sr. No.	Components	Cost/ Rate in Rs.	Remarks
1	Civil Work		
	o Flooring (per square feet rate)		
	o False Ceiling (per square feet cost)		
	o Door (per unit cost)		
	o Windows (per unit cost)		
	o Painting (per square feet cost)		
	o Bricks work (per square feet cost)		
	o Plaster / RCC Works (per square feet cost)		
	o General Repair work (per square feet cost)		
	o Other (Please mention)		
	o		
2	Public Health		
	o Sanitary Fixtures (per SRO cost)		
	o Soil, Waste and Vent Pipes (per SRO cost)		
	o Water Supply (per SRO Cost)		
	o Other (Please mention)		
	o		
3	Furniture (per unit cost)		
	o Green Workstation Chair		
	o Green High Back Revolving Chair		
	o Green & Ergonomic visitor Chair		

Sr. No.	Components	Cost/ Rate in Rs.	Remarks
	o Three Seater Steel bench with arms Antibacterial coating		
	o Three seater lounge sofa		
	o Two Seater Lounge Sofa		
	o Centre Table		
	o Corner Table		
	o Individual Storages of Height 1167mm		
	o Green Workstations for Back Office (set of 11)		
	o Operator Stations Cubicle (set of 4)		
	o Reception / Token counters (set of 4)		
	o Green Registrar table		
	o Scanning counter		
	o Fees Verification counter		
	o Other (Please mention)		
	o		
4	Electrical		
	o Wiring (Per feet rate)		
	o MCCB, MCB & DB'S (Per SRO rate)		
	o Cable Trays (Per SRO rate)		
	o Earthing (Per SRO rate)		
	o MV Cables Laying & Termination (Per SRO rate)		
	o Supply of Cables & Fixtures (per SRO rate)		
	o Fire Alarm System (per SRO rate)		
	o P.A. & C.C.T.V. System (per SRO rate)		
	o Other (Please mention)		

Sr. No.	Components	Cost/ Rate in Rs.	Remarks
	○		
5	Other (if any)		
	○		
	○		

Note: Please read carefully the columns/headings while filling up the figures in above table.

Annexure B --

L. Unit rate for data digitisation/ data entry/ scanning:

Sr. No.	Records	Unit rate (In Rs.)	Remarks
1	Scanning of Registration Deeds years		
2	Digitization of Registration Deeds (Data entry)		
3	Scanning and Digitization of Cadastral Map		
4	Digitization of GIS Layers from Satellite Image for Entire Punjab State		
5	Stay Orders and Notices		
6	Entry of Circle Rates (Current Year) for each khasra of the State of Punjab		
7	Data entry and scanning of Land record Registers (except Roznamcha Waqiati)		
8	Scanning of Roznamcha Waqiati		
9	Musavis / Village Maps to be created from Field book		
10	Others (Please mention)		